



## MOVE OUT FORM FOR RESIDENTS

**ALL SECTIONS OF THIS FORM MUST BE FILLED IN TO ENSURE PROPER DISCONNECTION.**

**\*For Tenants:** Landlord **OR** Landlord Agent **signature is mandatory** to close tenant account

**\*\*For Owners:** In order to close your account a **Utility Letter** is required from your lawyer with the following information on letterhead:

- Property address
- Closing date
- Full names of vendor and purchaser

<b>Service Address</b>		<b>Suite Number</b>
	<input type="checkbox"/>	<input type="checkbox"/>
<b>Lease End/Closing Date (mm/dd/yyyy)</b>	<b>Owner</b> (please check one)	<b>Tenant</b>
<b>Resident Name</b>	<b>Cell Number</b>	<b>Home Number</b>
<b>Forwarding Address for Final Bill</b>		<b>Email (optional)</b>
<b>Landlord Name (print)</b>		
<b>Landlord Signature</b>		<b>Contact Number</b>
<b>Landlord Agent Name (print)</b>		
<b>Landlord Agent Signature</b>		<b>Contact Number</b>

**Please send to:** Provident Energy Management [customerservice@pemi.com](mailto:customerservice@pemi.com) or **416-736-4923** with address in subject line.